

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
June 13, 2023

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on June 13, 2023 in the Local History Room. Tom Horstmann called the meeting to order at 4:41 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson.
Absent: Becci Bush
Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of June 2023 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Amy Peck moved, seconded by Lisa Reinholtz that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

MAY TREASURER'S REPORT: No Treasurer's Report for this month.

DIRECTOR'S REPORT

Director Edwards gave the following reports:

Wayne Aldrich from the village contacted Director Edwards about library participation in a federal EV charging station grant. The village's application, if funded, could provide for four charging stations at the library. Director Edwards submitted a letter of support for the project.

A firm named SpecPro inspected the entrance pyramid's fiberglass skylight panels. According to SpecPro, the exterior glazing is wearing thin and may soon result in damage to the panels. Trustees discussed the repair proposal, but were not prepared to undertake repairs without additional quotes. Discussion was deferred to the July meeting.

Heart Technologies adjusted sensors in the security cameras to improve picture quality in low light conditions. Additional lighting to the library interior and exterior should provide improvement in picture image. Director Edwards requested a quote from Foster Jacob for wall pack lights on the trail side of the library. He would also like to have additional nighttime security lights for the building interior. Director Edwards will provide progress reports when available.

The annual financial audit will start on Monday, July 17 using the library's new auditing firm of Phillips, Salmi and Associates, LLC.

The annual report is due to the Illinois State Library by July 1. Director Edwards assembles the report using financial and statistical data from the previous fiscal year.

The library received FY2023 Per Capita Grant funds of \$8,714.30.

Staff will have a library booth at the Peoria Proud picnic on June 10 and at the River City Pridefest on July 15.

Krissy and Mary Anne assisted with the children's booth at the Peoria Heights Fine Art Fair. Over a hundred children visited the booth and participated in art activities.

Summer Reading started on June 1 and currently 150 children are registered for the program.

PRESIDENT'S REPORT

Tom Horstmann discussed the need for a new treasurer since Amy Peck is stepping down from the position. Patty Johnson put herself into consideration for the role. Lisa Reinholtz moved, seconded by Lisa Brown to approve Patty Johnson as treasurer. ROLL CALL VOTE: Ayes: Tom Horstmann, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson.

In preparation for the director's evaluation, Tom Horstmann will be sending out evaluation forms to trustees. Forms should be returned to Tom by July 5.

NEW BUSINESS

The next meeting will be held Tuesday, July 11, 2023 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:50 p.m.