

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
February 13, 2024

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on February 13, 2024 in the Local History Room. Tom Horstmann called the meeting to order at 4:35 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Becci Bush, Lisa Reinholtz, Lisa Brown, Patty Johnson and Stefanie Crawford. Absent: Amy Peck.
Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of January 2024 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Becci Bush moved, seconded by Patty Johnson, that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Lisa Reinholtz, Lisa Brown, Patty Johnson and Stefanie Crawford. No Nays, motion carried.

JANUARY TREASURER'S REPORT
February 13, 2024

HEIGHTS BANK CHECKING

BEGINNING BALANCE January 1, 2024	-\$5,449.45
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INCOME

Transfer from Heights Savings 1/5	\$30,000.00
Transfer from Heights Savings 1/23	\$20,000.00
Replacement Tax	\$26,300.25
Donation	\$2,150.00
Fees, copier, book sale.....	\$2,246.20
Misc. income	\$0.18

TOTAL INCOME	\$80,696.63	\$80,696.63
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EXPENSES

TOTAL EXPENSES	\$74,443.64	\$74,443.64
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ENDING BALANCE January 31, 2024	\$803.54
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HEIGHTS BANK SAVINGS

BEGINNING BALANCE January 1, 2024	\$201,362.05
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INCOME

TOTAL INCOME	\$0.00	\$0.00
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EXPENSES

Transfer to Checking 1/5 \$30,000.00
Transfer to Checking 1/23 \$20,000.00

TOTAL EXPENSES \$50,000.00 **\$50,000.00**

ENDING BALANCE January 31, 2024 **\$151,362.05**

ILLINOIS FUNDS MONEY MARKET

BEGINNING BALANCE January 1, 2024 **\$854,871.93**

INCOME

Interest 1/31 \$3,997.78
Deposit \$26,300.25

TOTAL INCOME \$30,298.03 **\$30,298.03**

EXPENSES

..... \$0.00

TOTAL EXPENSES \$0.00 **\$0.00**

Ending Balance January 31, 2024 **\$885,169.96**

E-PAY INVESTMENT

BEGINNING BALANCE January 1, 2024 **\$6,694.39**

INCOME

Deposit 1/4 \$4.00
Deposit 1/24 \$19.13
Deposit 1/31 \$30.72

Total Income \$53.85 **\$53.85**

Ending Balance January 31, 2024 **\$6,748.24**

E-PAY SETTLEMENT

BEGINNING BALANCE January 1, 2024 **\$1,000.00**

INCOME

Deposit \$35.50

TOTAL INCOME	\$35.50	\$35.50
EXPENSES		
Service Charge	\$10.37	
Withdrawal	\$6.00	
TOTAL EXPENSES	\$35.50	\$35.50
ENDING BALANCE January 31, 2024		\$1,000.00

HICKORY POINT BANK MONEY MARKET		
BEGINNING BALANCE January 1, 2024		\$5,483.63
INCOME		
Interest 12/29	\$14.97	
TOTAL INCOME	\$14.87	\$14.87
ENDING BALANCE January 31, 2024		\$5,498.50

HICKORY POINT BANK CD		
BEGINNING BALANCE January 1, 2024		\$317,750.98
INCOME		
Interest	\$0.00	
TOTAL INCOME	\$0.00	\$0.00
ENDING BALANCE January 31, 2024		\$317,750.98

TREASURER’S REPORT: The January Treasurer’s Report was submitted and discussed. Lisa Reinholtz moved, seconded by Stefanie Crawford, that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Lisa Reinholtz, Lisa Brown, Patty Johnson and Stefanie Crawford. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Statements of Economic Interest should be completed and returned to the Peoria County Clerk’s office by May 1.

Director Edwards discussed health insurance renewals with our agent. The current BCBS plan’s cost is scheduled to rise by slightly over 9%. The agent presented additional plan options that are worth

consideration, but trustees feel that maintaining the current plan is preferable. Discussion will continue at the March meeting.

Trustees discussed a draft of the FY2024-25 budget and levy. Several budget items will push the levy a bit higher than in recent years. Director Edwards will finish calculations and present a final budget and levy for approval at the March meeting.

Fred Schlipf produced a full draft of the building program. Staff will review first, followed by trustees.

QuickBooks forced an update of the library's accounting and payroll software. The transition to online versions of the software will take several months to complete since some information must be manually input by Intuit. Board reports are visually different, but contain the same information.

The Resource Sharing Alliance is converting their governance structure from a Not for Profit to an Illinois Intergovernmental Instrumentality. This is being done primarily to allow RSA to fund and employ their own staff instead of using RAILS for employment-related services. The process will start this summer and be complete in 2026.

Usage of the NewsBank database continues to grow. Most patrons are accessing Peoria Journal Star content, but other news sources are starting to see an increase in views.

The Per Capita Grant application was submitted at the end of January. The Illinois State Library responded to the application positively and indicated that funding should be approved.

The library will be closed on Monday, February 19 in observation of Presidents' Day.

PRESIDENT'S REPORT

Tom Horstmann reports that the library building is 24 year old this month.

NEW BUSINESS

The next meeting will be held Tuesday, March 12, 2024 in the Local History Room. Tom Horstmann and Lisa Reinholtz are unable to attend the March meeting.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:20 p.m.