

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
October 12, 2021

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on October 12, 2021 in the Local History Room. Tom Horstmann called the meeting to order at 4:30 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson.
Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of September 2021 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Patty Johnson that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

SEPTEMBER TREASURER'S REPORT
October 12, 2021

HEIGHTS BANK CHECKING

BEGINNING BALANCE August 31, 2021	\$24,383.68
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INCOME

Fees, rent, etc.	\$503.20
Per Capita Grant	\$9,080.10
Replacement Tax	\$14,350.68

TOTAL INCOME	\$23,933.98
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DISBURSEMENTS

September Salaries and Bills	\$49,103.01
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TOTAL DISBURSEMENTS	\$49,103.01
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ENDING BALANCE September 30, 2021	\$(-785.35)
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HEIGHTS BANK SAVINGS

BEGINNING BALANCE August 31, 2021	\$345,279.79
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INCOME

Richwoods Real Estate	\$166,552.57
Interest	\$49.41

TOTAL INCOME	\$166,601.98
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DISBURSEMENTS

..... \$0.00

TOTAL DISBURSEMENTS \$0.00 **\$0.00**

ENDING BALANCE September 30, 2021 **\$511,881.77**

ILLINOIS FUNDS MONEY MARKET

BEGINNING BALANCE August 31, 2021 **\$244,384.61**

INCOME

Interest \$4.02

TOTAL INCOME \$4.02 **\$4.02**

DISBURSEMENTS

..... \$0.00

TOTAL DISBURSEMENTS \$0.00 **\$0.00**

Ending Balance September 30, 2021 **\$244,388.63**

E-PAY INVESTMENT

BEGINNING BALANCE August 31, 2021 **\$4,328.06**

INCOME

Interest \$0.04

Deposit \$106.80

Total Income \$106.84 **\$106.84**

Ending Balance September 30, 2021 **\$4,434.90**

E-PAY SETTLEMENT

BEGINNING BALANCE August 31, 2021 **\$1,000.00**

INCOME

Deposit \$117.67

TOTAL INCOME \$117.67 **\$117.67**

DISBURSEMENTS

Illinois Funds \$106.80

Service Charge \$10.87

TOTAL DISBURSEMENTS \$117.67 **\$117.67**

ENDING BALANCE September 30, 2021 **\$1,000.00**

HICKORY POINT BANK MONEY MARKET

BEGINNING BALANCE August 31, 2021 **\$300,139.34**

INCOME

Interest \$37.00

TOTAL INCOME **\$37.00**

ENDING BALANCE September 30, 2021 **\$300,176.34**

TREASURER’S REPORT: The September Treasurer’s Report was submitted and discussed. Lisa Reinholtz moved, seconded by Becci Bush that the Treasurer’s Report be approved.
ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Messing Construction patched a small portion of the metal roof during roof inspection and repair in September. Director Edwards is still negotiating billing for the July roof inspection.

Heart Technologies has nearly completed installation of the new surveillance camera system. Parts for one camera are still on order.

Pipco received parts and scheduled installation of the new backflow preventer, but work was delayed after Pipco discovered the parts were incorrect. New parts were ordered with installation to follow.

Director Edwards discussed hiring Fred Schlipf, an experienced building consultant and librarian, to meet with the board and talk about building concerns. Mr. Schlipf works with libraries during all phases of construction and remodeling. Director Edwards believes Mr. Schlipf will provide invaluable assistance to help the board focus its’ efforts. After discussion, Amy Peck moved, seconded by Patty Johnson to schedule an in-person discussion with Fred Schlipf. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried. Director Edwards will contact Mr. Schlipf to schedule a board meeting with him in the next couple of months.

Director Edwards discussed the new Meeting Room Policy with groups that frequently meet at the library. Two local artist groups met the conditions of the policy and scheduled meetings. The TOPS group has scheduling conflicts with current library programming, but the group also collects fees that would be in violation of the policy.

Board members talked about the revised Circulation Policy. The new document allows, in addition to library cards, acceptance of government-issued photo IDs to borrow materials. After discussion, Margy Simmons moved, seconded by Lisa Reinholtz to adopt the revised Circulation Policy. ROLL CALL

VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

Krissy Short will be out of the office for a couple of weeks in December for surgery.

The 2022 Illinois Primary moved to June 28. Director Edwards will provide more information on election petitions when it is available.

The Fall Book Sale will occur toward the beginning of November.

Library staff will be participating in the PHCUSD Halloween Trunk-or-Treat on October 23.

PRESIDENT'S REPORT

There was no president's report for October.

NEW BUSINESS

The next meeting will be held Tuesday, November 9, 2021 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:37 p.m.