

**Peoria Heights Public Library
Special Library Building Committee**

Meeting Minutes
February 24, 2022
2:00 p.m.

I. Call to Order/Roll Call

The meeting was called to order at 2:00 p.m. in the Local History Room of the Peoria Heights Library on February 24, 2022 by Tom Horstmann. The following trustee members were present: Tom Horstmann, Amy Peck, Patty Johnson and Lisa Reinholtz. Shawn Edwards, Director, was also present.

II. Discussion

Tom Horstmann presented background information on Rudy Habben. Mr. Habben passed away in 2019 and named the library as one of his estate beneficiaries. His significant financial contribution may assist with library remodeling/construction discussed by this committee.

Director Edwards outlined possible areas in the library to target for remodeling or new construction. Informal discussion among the board and staff have included: construction of study rooms; physical separation of the juvenile and adult sections; remodeling to include new carpet, paint, furniture and lighting; redesign of staff work areas including new furniture and storage. In order to gather a more complete list of construction/remodeling ideas, Director Edwards suggested that board members start by holding discussions with staff members. He feels that no more than two board members at a time should talk with individuals on staff. In the future board members may hold discussions, focus groups, surveys to gauge community areas of need/interest in library remodeling/construction. Information collected from the public might also be used to revise the library's long-range plan.

Patty Johnson expressed interest in holding brief interviews with patrons leaving the library. One or two committee members could set up in the vestibule to conduct exit surveys.

Tom Horstmann would like Director Edwards to research the likelihood of construction grant money being available from the State of Illinois.

Trustees discussed formats for holding conversations with staff. The afternoon of March 10 was determined to be the best time to start discussions. Board members will preferably split into two groups of two and use the large meeting room and the Local History Room to hold conversations with available library staff.

III. Adjournment

With no additional business to discuss, the meeting adjourned at 3:30 p.m.