

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
August 10, 2021

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on August 10, 2021 in the large meeting room. Tom Horstmann called the meeting to order at 4:35 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Brown and Amy Peck.
Also present: Shawn Edwards, Director.
Absent: Lisa Reinholtz, Patty Johnson.

MINUTES: The minutes of the regular meeting of July 2021 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Amy Peck that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Brown and Amy Peck. No Nays, motion carried.

JULY TREASURER'S REPORT
August 10, 2021

HEIGHTS BANK CHECKING

BEGINNING BALANCE June 30, 2021	7,686.92
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INCOME

Fees, rent, etc.	\$955.93
Transfer from Savings.....	30,000.00

TOTAL INCOME	\$30,955.93
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DISBURSEMENTS

July Salaries and Bills	\$52,225.71
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TOTAL DISBURSEMENTS	\$52,225.71
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Voided check	\$12.97
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ENDING BALANCE July 31, 2021	\$(-13,569.89)
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HEIGHTS BANK SAVINGS

BEGINNING BALANCE June 30, 2021	\$384,977.14
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INCOME

Richwoods Real Estate	\$29,909.61
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TOTAL INCOME	\$29,909.61
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DISBURSEMENTS

Transfer to Checking \$30,000.00

TOTAL DISBURSEMENTS \$30,000.00 **\$30,000.00**

ENDING BALANCE July 31, 2021 **\$384,886.75**

ILLINOIS FUNDS MONEY MARKET

BEGINNING BALANCE June 30, 2021 **\$244,376.39**

INCOME

Interest \$4.11

TOTAL INCOME \$4.11 **\$4.11**

DISBURSEMENTS

..... \$0.00

TOTAL DISBURSEMENTS \$0.00 **\$0.00**

Ending Balance July 31, 2021 **\$244,380.50**

E-PAY INVESTMENT

BEGINNING BALANCE June 30, 2021 **\$4,164.56**

INCOME

Interest \$0.04

Deposit \$33.58

Total Income \$33.62 **\$33.62**

Ending Balance July 31, 2021 **\$4,198.18**

E-PAY SETTLEMENT

BEGINNING BALANCE June 30, 2021 **\$1,000.00**

INCOME

Deposit \$44.34

TOTAL INCOME \$44.34 **\$44.34**

DISBURSEMENTS

Illinois Funds \$33.58

Service Charge \$10.76

TOTAL DISBURSEMENTS \$44.34 **\$44.34**

ENDING BALANCE July 31, 2021 **\$1,000.00**

HICKORY POINT BANK MONEY MARKET

BEGINNING BALANCE June 30, 2021 **\$300,062.88**

INCOME

Interest \$36.99

TOTAL INCOME **\$36.99**

ENDING BALANCE July 31, 2021 **\$300,062.88**

TREASURER’S REPORT: The July Treasurer’s Report was submitted and discussed. Becci Bush moved, seconded by Amy Peck that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Brown and Amy Peck. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Trustees discussed the final draft of the FY2021 Annual Financial Audit. Margy Simmons moved, seconded by Lisa Brown that audit be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Brown and Amy Peck. No Nays, motion carried.

The library’s metal roof was inspected by Messing Roofing. Director Edwards discussed the inspection with them, but they have yet to produce a written inspection report or proposal for repair. Director Edwards will seek input from additional companies for comparison. He is also trying to secure a definite date for repair of the flat roof by Western Specialty Contractors.

Mary Anne met with several local providers of surveillance camera systems. Three proposals were presented. Thompson Electronics and Heart Technologies provided quotes most closely matching library needs. Mary Anne and Director Edwards believe Heart’s proposal includes higher quality components for a business system expected to be expandable and last many years. After discussion Amy Peck moved, seconded by Becci Bush to accept the Heart Technologies proposal. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Brown and Amy Peck. No Nays, motion carried.

Pipco presented a quote for \$7,850 to replace the library’s backflow preventer. The current system is older and needs a new valve that is no longer manufactured. After discussion Margy Simmons moved, seconded by Amy Peck to accept Pipco’s quote. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Brown and Amy Peck. No Nays, motion carried.

The certificate of deposit at Peoria Heights Community Bank matures on August 11. Director Edwards presented current CD rates from local banks. He advised investing funds from the matured CD into a new 17 month special CD with a .50 APY at Heights Bank. Margy Simmons moved, seconded by Becci Bush to invest matured funds into the 17 month special at Heights Bank. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Brown and Amy Peck. No Nays, motion carried.

Trustees discussed their research at local libraries as preparation for construction/remodeling at Peoria Heights Library. Amy Peck visited Chillicothe and Fondulac. Features she noted were the nice reading area at Chillicothe and the large, very nice children's area at Fondulac. She also liked Fondulac's self-check and drive-thru window. Becci Bush pointed out the games and toys available at Peoria Public's North Branch. She also liked the availability of brain-teaser programs for seniors. Tom Horstmann travelled across the river to Washington and viewed their remodel. He liked the Lego and magnetic tables for children, but felt the carpet color was too dark. Tom likes the current Peoria Heights Library very well. He feels the quiet reading areas and overall ambience should be maintained.

The library is gradually resuming services and adding hours. Additional evening and Saturday hours will resume after Labor Day.

PRESIDENT'S REPORT

There was no president's report for August.

NEW BUSINESS

The next meeting will be held Tuesday, September 14, 2021 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:55 p.m.