

PEORIA HEIGHTS PUBLIC LIBRARY  
 REGULAR MEETING  
 April 9, 2024

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on April 9, 2024 in the Local History Room. Tom Horstmann called the meeting to order at 4:33 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson.  
 Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of March 2024 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Becci Bush moved, seconded by Patty Johnson, that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

MARCH TREASURER'S REPORT  
 April 9, 2024

**HEIGHTS BANK CHECKING**

BEGINNING BALANCE March 1, 2024 .....	\$21,176.82
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INCOME

Transfer from Heights Savings 3/20 .....	\$30,000.00
Transfer from Heights Savings 3/29 .....	\$30,000.00

TOTAL INCOME .....	<b>\$60,000.00</b>
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EXPENSES

TOTAL EXPENSES .....	\$55,375.70
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<b>ENDING BALANCE March 31, 2024</b>	<b>\$25,801.12</b>
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**HEIGHTS BANK SAVINGS**

BEGINNING BALANCE March 1, 2024 .....	<b>\$91,362.05</b>
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INCOME

Interest .....	\$76.40
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TOTAL INCOME .....	<b>\$76.40</b>
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EXPENSES

Transfer to Checking 3/20 ..... \$30,000.00  
Transfer to Checking 3/29 ..... \$30,000.00

TOTAL EXPENSES ..... \$60,000.00 **\$60,000.00**

**ENDING BALANCE March 31, 2024** **\$31,438.45**

**ILLINOIS FUNDS MONEY MARKET**

BEGINNING BALANCE March 1, 2024 **\$888,968.39**

INCOME

Interest 3/28 ..... \$4,079.25

TOTAL INCOME ..... \$4,079.25 **\$4,079.25**

EXPENSES

..... \$0.00

TOTAL EXPENSES ..... \$0.00 **\$0.00**

**ENDING BALANCE March 31, 2024** **\$893,047.64**

**E-PAY INVESTMENT**

BEGINNING BALANCE March 1, 2024 **\$6,866.49**

INCOME

Interest 3/15 ..... \$23.76  
Interest 3/25 ..... \$125.82  
Interest 3/28 ..... \$31.67

Total Income ..... \$181.25 **\$181.25**

**ENDING BALANCE March 31, 2024** **\$7,047.74**

**E-PAY SETTLEMENT**

BEGINNING BALANCE March 1, 2024 **\$1,000.00**

INCOME

Deposit ..... \$163.93

TOTAL INCOME ..... \$163.93 **\$163.93**

EXPENSES

Service Charge ..... \$10.67  
Withdrawal ..... \$153.26

TOTAL EXPENSES ..... \$163.93 **\$163.93**

**ENDING BALANCE March 31, 2024** **\$1,000.00**

**HICKORY POINT BANK MONEY MARKET**

BEGINNING BALANCE March 1, 2024 **\$5,498.50**

INCOME

Interest ..... \$13.11

TOTAL INCOME ..... \$13.11 **\$0.00**

**ENDING BALANCE March 31, 2024** **\$5,511.61**

**HICKORY POINT BANK CD**

BEGINNING BALANCE March 1, 2024 **\$317,750.98**

INCOME

Interest 3/16 ..... \$6,616.18

Interest 3/18 ..... \$44.43

TOTAL INCOME ..... \$0.00 **\$0.00**

**ENDING BALANCE March 31, 2024** **\$324,411.59**

TREASURER’S REPORT: The March Treasurer’s Report was submitted and discussed. Becci Bush moved, seconded by Amy Peck, that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

The village’s public levy hearing was held last Tuesday. Director Edwards spoke briefly at the hearing about the library levy and the building program.

Library staff have finished reviewing the draft building program. After edits are included in the draft the program will be presented to trustees for review.

Illinois Heartland Library System (IHLS) developed a library trustee learning portal with funding from the Illinois State Library. The portal, iLEAD, is currently providing webinars and in-person sessions to educate trustees on their services.

The QuickBooks upgrade process continues. Cathy has worked with QuickBooks phone and chat support repeatedly, but QuickBooks is unable to assist further without the library incurring additional fees. Director Edwards has discussed the situation with the library's auditor, and they are able to provide on-site assistance for a fee. Since the upgrade has been moving slowly, Director Edwards believes it will be worth the investment to have our auditor assist in the transition process.

Krissy and Lee proposed the digital comics service provided by Comics Plus to Director Edwards. The platform is accessible on mobile and desktop devices and would supplement the library's print comic and graphic novel collection. Cost for the full service is about \$1300, but may be scaled to a youth audience for a lesser fee if desired. Director Edwards and youth services staff are still determining what size collection to offer. Comics Plus will likely be available to patrons this summer.

Krissy recently ordered a large number of character stuffies based on children's book characters. The stuffies will be used for displays and children's programming.

The Peoria Heights Arts Collaborative's third annual Poetry Project book was just published. A launch party will be held in the Peoria Heights HS auditorium on April 23 at 6:00 p.m.

#### PRESIDENT'S REPORT

There was no president's report for April.

#### NEW BUSINESS

The next meeting will be held Tuesday, May 14, 2024 in the Local History Room.

#### PUBLIC COMMENTS

No one from the public was present to offer comments.

#### ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:15 p.m.