

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
January 10, 2023

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on January 10, 2023 in the Local History Room. Tom Horstmann called the meeting to order at 4:32 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson.
Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of December 2022 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Becci Bush that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

DECEMBER TREASURER'S REPORT
January 10, 2023

HEIGHTS BANK CHECKING

BEGINNING BALANCE November 30, 2022	\$41,234.76
---	-------------

INCOME

Transfer from Heights Savings	\$30,000.00
BookPage reimbursement	1,772.64

TOTAL INCOME	\$31,772.64
--------------------	--------------------

DISBURSEMENTS

November Salaries and Bills	\$41,416.68
-----------------------------------	-------------

TOTAL DISBURSEMENTS	\$41,416.68
---------------------------	-------------

ENDING BALANCE December 31, 2022	\$31,590.72
---	--------------------

HEIGHTS BANK SAVINGS

BEGINNING BALANCE November 30, 2022	\$382,855.54
---	---------------------

INCOME

Richwoods Real Estate 12-08	\$17,585.29
Richwoods Real Estate 12-14	\$210.94
Interest 12-30	\$52.04

TOTAL INCOME	\$17,848.27	\$17,848.27
DISBURSEMENTS		
Transfer to Checking	\$30,000.00	
TOTAL DISBURSEMENTS	\$30,000.00	\$30,000.00
ENDING BALANCE December 31, 2022		\$340,703.81

ILLINOIS FUNDS MONEY MARKET		
BEGINNING BALANCE November 30, 2022		\$498,676.33
INCOME		
Interest.....	\$1,664.76	
TOTAL INCOME	\$1,664.76	\$1,664.76
DISBURSEMENTS		
.....	\$0.00	
TOTAL DISBURSEMENTS	\$0.00	\$0.00
Ending Balance December 31, 2022		\$500,341.09

E-PAY INVESTMENT		
BEGINNING BALANCE November 30, 2022		\$5,418.29
INCOME		
Deposit	\$18.14	
Interest	\$18.11	
Total Income	\$36.25	\$36.25
Ending Balance December 31, 2022		\$5,454.54

E-PAY SETTLEMENT		
BEGINNING BALANCE November 30, 2022		1,000.00
INCOME		
Deposit	\$30.68	
TOTAL INCOME	\$30.68	\$30.68
DISBURSEMENTS		
Illinois Funds	\$20.02	
Service Charge	\$10.66	

TOTAL DISBURSEMENTS	\$30.68	\$30.68
ENDING BALANCE December 31, 2022		\$1,000.00
HICKORY POINT BANK MONEY MARKET		
BEGINNING BALANCE November 30, 2022		\$301,032.29
INCOME		
Interest 12-30-22.....	\$247.42	
TOTAL INCOME	\$247.42	\$247.42
ENDING BALANCE December 31, 2022		\$301,279.71

TREASURER’S REPORT: The December Treasurer’s Report was submitted and discussed. Becci Bush moved, seconded by Amy Peck that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Two certificates of deposit at Heights Bank will mature next month. After discussion, Amy Peck moved, seconded by Margy Simmons to transfer matured funds of both CDs to the library’s Illinois Funds account. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

The VoiceSpring VOIP phone system will be installed later in January. There should be no interruption in service for staff or patrons.

Trustees discussed a new Security Camera Policy drafted by Director Edwards. Margy Simmons moved, seconded by Lisa Reinholtz to approve the policy. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

Director Edwards presented a revised Conduct Ordinance for board review. After discussion, Margy Simmons moved, seconded by Becci Bush to approve the ordinance. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

The FY2023 Per Capita Grant application is due on January 30.

With the passing of John Carlson, the Rudolf Habben Estate is seeking a new executor. The estate attorney sent paperwork to the library to approve Joann Gabbert for the role.

Notices to file new Statements of Economic Interest will be sent to trustees in February. Completed statements are due by the end of April.

Director Edwards was recently asked to serve as a board member for the Peoria Heights Arts Collaborative. Director Edwards accepted the request and will meet with the PHAC board at their next scheduled meeting on February 8.

The gingerbread stomp will start at 6:00 p.m. this evening. Trustees are invited to stay after the meeting to observe the event.

PRESIDENT'S REPORT

There was no president's report for December.

NEW BUSINESS

The next meeting will be held Tuesday, February 14, 2023 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:23 p.m.