

PEORIA HEIGHTS PUBLIC LIBRARY  
REGULAR MEETING  
May 11, 2021

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on May 11, 2021 in the large meeting room. Tom Horstmann called the meeting to order at 4:30 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown and Amy Peck.  
Also present: Shawn Edwards, Director; Patty Johnson, Guest.

OATH OF OFFICE: Tom Horstmann officiated as newly elected library board members Becci Bush, Lisa Brown and Amy Peck took the oath of office.

MINUTES: The minutes of the regular meeting of April 2021 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Becci Bush that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown and Amy Peck. No Nays, motion carried.

APRIL TREASURER'S REPORT  
May 11, 2021

**HEIGHTS BANK CHECKING**

BEGINNING BALANCE MARCH 31, 2021 .....	<b>\$10,797.55</b>
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INCOME

Transfer to Heights Bank Savings .....	\$45,000.00
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TOTAL INCOME .....	\$45,000.00	<b>\$45,000.00</b>
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DISBURSEMENTS

April Salaries and Bills .....	\$41,933.11
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TOTAL DISBURSEMENTS .....	\$41,933.11	<b>\$41,933.11</b>
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<b>ENDING BALANCE April 30, 2021</b>	<b>\$13,864.44</b>
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**HEIGHTS BANK SAVINGS**

BEGINNING BALANCE MARCH 31, 2021 .....	<b>\$256,119.57</b>
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INCOME		\$0.00
DISBURSEMENTS		
Transfer to Heights Bank checking .....	\$45,000.00	
TOTAL DISBURSEMENTS .....	\$45,000.00	\$45,000.00
<b>ENDING BALANCE April 30, 2021</b>		<b>\$211,119.67</b>

<b>ILLINOIS FUNDS MONEY MARKET</b>		
BEGINNING BALANCE March 31, 2021		<b>\$244,356.26</b>
INCOME		
Interest .....	\$8.13	
TOTAL INCOME .....	\$8.13	<b>\$8.13</b>
DISBURSEMENTS		
.....	\$0.00	
TOTAL DISBURSEMENTS .....	\$0.00	<b>\$0.00</b>
<b>Ending Balance April 30, 2021</b>		<b>\$244,364.39</b>

<b>E-PAY INVESTMENT</b>		
BEGINNING BALANCE March 31, 2021		<b>\$3,859.40</b>
INCOME		
Interest .....	\$0.05	
Deposit .....	\$67.65	
Total Income .....	\$67.70	<b>\$67.70</b>
<b>Ending Balance April 30, 2021</b>		<b>\$3,927.10</b>

<b>E-PAY SETTLEMENT</b>		
BEGINNING BALANCE March 31, 2021		<b>\$1,000.00</b>
INCOME		
Deposit .....	\$78.31	
TOTAL INCOME .....	\$78.31	<b>\$78.31</b>

DISBURSEMENTS

Illinois Funds .....	\$67.65	
Service Charge .....	\$10.68	
<b>TOTAL DISBURSEMENTS .....</b>	<b>\$78.31</b>	<b>\$78.31</b>
<b>ENDING BALANCE April 30, 2021</b>		<b>\$1,000.00</b>

TREASURER’S REPORT: The April Treasurer’s Report was submitted and discussed. Becci Bush moved, seconded by Amy Peck that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown and Amy Peck. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Western Specialty Contractors evaluated the library’s metal roof for problems. Director Edwards expects an estimate soon. A contract has also been signed with Western for repair of the flat roof with work yet to begin.

Auditors will be at the library on June 21 to begin the annual financial audit.

The library received the 2019 Equalized Assessed Value for property in Peoria Heights. At \$94,287,440 it is slightly higher than last year. The EAV has trended downward for several years.

The Hickory Point Bank account setup is complete and Habben funds have been deposited.

Mary Anne is testing the wireless printing app, Princh. It allows wireless printing from mobile devices to library printers. Early tests are encouraging, so it is likely that the library will subscribe to the service after the trial period is over.

The library’s security camera system is failing and needs to be replaced soon. Mary Anne is researching camera system providers locally. More information will be presented at a future board meeting.

Director Edwards signed a contract with American Marketing and Publishing to create high quality photographs and 360 degree panoramas of the library interior and exterior. The library will own the images, but due to their size they will be stored on Google servers. Images will be used to improve the library’s marketing and web visibility.

Registration for the Summer Reading Challenge in June starts on May 17. Krissy and Lee have designed a number of in-person and take-away activities for participants. The Reader Zone app will be used this year for families who want to report their reading remotely. In-person reporting may also be done.

The Red Cross will hold a blood drive for Peoria Heights High School on May 21 at the library. The drive runs from 11 a.m. to 4 p.m.

The Peoria Heights Fine Art Fair will be held on May 22 in downtown Peoria Heights.

## PRESIDENT'S REPORT

There was no president's report for May.

## NEW BUSINESS

The next meeting will be held Tuesday, June 8, 2021 in the large meeting room.

## PUBLIC COMMENTS

No one from the public was present to offer comments.

## ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:38 p.m.