

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
July 12, 2022

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on July 12, 2022 in the Local History Room. Tom Horstmann called the meeting to order at 4:36 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. Absent: Becci Bush.
Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of June 2022 were approved as corrected.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Lisa Reinholtz that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

MAY TREASURER'S REPORT
July 12, 2022

HEIGHTS BANK CHECKING

BEGINNING BALANCE April 30, 2022.....	\$68,395.70
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INCOME

Fees, copies, etc.....	\$86.91
Misc. donation.....	\$4,000.00

TOTAL INCOME	\$4,086.91
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DISBURSEMENTS

May Salaries and Bills	\$47,634.06
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TOTAL DISBURSEMENTS	\$47,834.06
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ENDING BALANCE May 31, 2022	\$24,848.55
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HEIGHTS BANK SAVINGS

BEGINNING BALANCE April 30, 2022.....	\$281,268.66
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INCOME

Interest	\$0.00
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TOTAL INCOME	\$0.00
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DISBURSEMENTS

..... \$0.00

TOTAL DISBURSEMENTS \$0.00 **\$0.00**

ENDING BALANCE May 31, 2022 **\$281,268.66**

ILLINOIS FUNDS MONEY MARKET

BEGINNING BALANCE April 30, 2022 **\$244,601.97**

INCOME

Interest \$165.85

TOTAL INCOME \$165.85 **\$165.85**

DISBURSEMENTS

..... \$0.00

TOTAL DISBURSEMENTS \$0.00 **\$0.00**

Ending Balance May 31, 2022 **\$244,767.82**

E-PAY INVESTMENT

BEGINNING BALANCE April 30, 2022 **\$4,824.54**

INCOME

Interest \$3.29

Deposit \$16.21

Total Income \$19.50 **\$19.50**

Ending Balance May 31, 2022 **\$4,844.04**

E-PAY SETTLEMENT

BEGINNING BALANCE April 30, 2022 **\$1,000.00**

INCOME

Deposit \$29.36

TOTAL INCOME \$29.36 **\$29.36**

DISBURSEMENTS

Illinois Funds \$16.21

Service Charge \$10.47

TOTAL DISBURSEMENTS	\$26.68	\$26.68
ENDING BALANCE May 31, 2022		\$1,000.00

HICKORY POINT BANK MONEY MARKET

BEGINNING BALANCE April 30, 2022		\$300,436.73
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INCOME

Interest.....	\$39.51	
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TOTAL INCOME	\$39.51	\$39.51
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ENDING BALANCE May 31, 2022		\$300,476.24
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TREASURER’S REPORT: The May Treasurer’s Report was submitted and discussed. Lisa Reinholtz moved, seconded by Patty Johnson that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

JUNE TREASURER’S REPORT
July 12, 2022

HEIGHTS BANK CHECKING

BEGINNING BALANCE May 31, 2022		\$24,848.55
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INCOME

Transfer from Heights Savings	\$30,000.00	
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TOTAL INCOME	\$30,000.00	\$30,000.00
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DISBURSEMENTS

June Salaries and Bills	\$43,664.58	
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TOTAL DISBURSEMENTS	\$43,664.58	\$43,664.58
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ENDING BALANCE June 30, 2022		\$11,183.97
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HEIGHTS BANK SAVINGS

BEGINNING BALANCE May 31, 2022		\$281,268.66
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INCOME

Interest	\$37.59	
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Richwoods Real Estate.....	\$224,816.62	
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TOTAL INCOME	\$224,854.21	\$24,854.21
DISBURSEMENTS		
Transfer to Heights Checking.....	\$30,000.00	
TOTAL DISBURSEMENTS	\$30,000.00	\$30,000.00
ENDING BALANCE June 30, 2022		\$476,122.87
ILLINOIS FUNDS MONEY MARKET		
BEGINNING BALANCE May 31, 2022		\$244,767.82
INCOME		
Interest	\$225.20	
TOTAL INCOME	\$225.20	\$225.20
DISBURSEMENTS		
.....	\$0.00	
TOTAL DISBURSEMENTS	\$0.00	\$0.00
Ending Balance June 30, 2022		\$244,993.02
E-PAY INVESTMENT		
BEGINNING BALANCE May 31, 2022		\$4,844.04
INCOME		
Interest	\$4.48	
Deposit	\$76.32	
Total Income	\$80.80	\$80.80
Ending Balance June 30, 2022		\$4,924.84
E-PAY SETTLEMENT		
BEGINNING BALANCE May 31, 2022		\$1,000.00
INCOME		
Deposit	\$86.87	
TOTAL INCOME	\$86.87	\$86.87

DISBURSEMENTS

Illinois Funds \$76.32
Service Charge \$10.55

TOTAL DISBURSEMENTS \$86.87 \$86.87

ENDING BALANCE June 30, 2022 \$1,000.00

HICKORY POINT BANK MONEY MARKET

BEGINNING BALANCE May 31, 2022 \$300,476.24

INCOME

Interest..... \$0.00

TOTAL INCOME \$0.00 \$0.00

ENDING BALANCE June 30, 2022 \$300,476.24

TREASURER’S REPORT: The June Treasurer’s Report was submitted and discussed. Lisa Reinholtz moved, seconded by Amy Peck that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Fred Schlipf met with board and staff members on Friday, July 8 to begin work on a building plan. Additional meetings will be held via Zoom with a target of finishing a building plan by the end of August.

Foster Jacob installed wiring for four new wall pack lights on the exterior of the meeting room. Lighting units are on backorder and should be installed by the end of summer. A quote for two additional security cameras was obtained from Heart Technologies. Cameras would be installed on the exterior and interior of the meeting room.

The library’s network was recently hacked using a vulnerability in the security camera system. ICN discovered the hack and alerted the library. Library IT services were able to lock down the library network and prevent additional intrusions. Heart Technologies reformatted the camera server and installed updated software to prevent additional hacking attempts.

Several staff members have been out of the library recently with Covid-19 infections or at home isolating due to exposure. Staffing levels have been affected, but the library has not yet needed to reduce service hours.

RAILS is starting new delivery routes in August. The library will still receive deliveries Monday through Friday, but times will vary every day. Some hold materials may not be available until mid-afternoon because of the changes.

Springdale Cemetery employees found the orange bicycle that was originally part of the ROYGBIV sculpture. The bicycle, found on cemetery property, was returned to the library. Director Edwards contacted 22VA and the sculpture artist retrieved the bicycle.

The Summer Reading Challenge concluded with the final party on June 30. Participation in the program was slightly higher than last year. Thanks to board trustees who assisted with the final party.

PRESIDENT'S REPORT

There was no president's report for July.

NEW BUSINESS

The next meeting will be held Tuesday, August 9, 2022 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

EXECUTIVE SESSION

At 5:35 p.m., Margy Simmons moved, and Patty Johnson seconded to move into closed Executive Session to discuss 2C1 – Personnel (evaluation of Director Shawn Edwards). ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried. Director Edwards left the room to allow for board discussion. At 5:48 p.m., Director Edwards was invited to return to the meeting. Discussion and comments followed by the Board and Director.

At 5:53 p.m., Margy Simmons moved, and Lisa Reinholtz seconded to return to open session. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

Lisa Brown moved, seconded by Margy Simmons to approve a 4.0% raise for Director Edwards. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:55 p.m.