

PEORIA HEIGHTS PUBLIC LIBRARY  
REGULAR MEETING  
January 11, 2022

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on January 11, 2022 in the Local History Room. Tom Horstmann called the meeting to order at 4:30 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Margy Simmons, Lisa Brown, Amy Peck and Patty Johnson.  
Also present: Shawn Edwards, Director.  
Absent: Becci Bush, Lisa Reinholtz.

MINUTES: The minutes of the regular meeting of December 2021 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Patty Johnson that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

DECEMBER TREASURER'S REPORT  
January 11, 2022

**HEIGHTS BANK CHECKING**

BEGINNING BALANCE November 30, 2021 .....	\$3,428.61
---	------------

INCOME

Transfer from Heights Savings .....	\$50,000.00
-------------------------------------	-------------

TOTAL INCOME .....	<b>\$50,000.00</b>
--------------------	--------------------

DISBURSEMENTS

December Salaries and Bills .....	\$37,820.91
-----------------------------------	-------------

TOTAL DISBURSEMENTS .....	\$37,820.91
---------------------------	-------------

<b>ENDING BALANCE December 31, 2021</b>	<b>\$15,607.70</b>
---	--------------------

**HEIGHTS BANK SAVINGS**

BEGINNING BALANCE November 30, 2021 .....	\$479,682.12
---	--------------

INCOME

Richwoods Real Estate .....	\$21,477.27
Interest .....	\$61.90

TOTAL INCOME .....	<b>\$21,539.17</b>
--------------------	--------------------

DISBURSEMENTS

Transfer to Heights Checking..... \$50,000.00

TOTAL DISBURSEMENTS ..... \$50,000.00 **\$50,000.00**

**ENDING BALANCE December 31, 2021** **\$451,221.29**

**ILLINOIS FUNDS MONEY MARKET**

BEGINNING BALANCE November 30, 2021 **\$244,399.50**

INCOME

Interest ..... \$11.69

TOTAL INCOME ..... \$11.69 **\$11.69**

DISBURSEMENTS

..... \$0.00

TOTAL DISBURSEMENTS ..... \$0.00 **\$0.00**

**Ending Balance December 31, 2021** **\$244,411.19**

**E-PAY INVESTMENT**

BEGINNING BALANCE November 30, 2021 **\$4,597.01**

INCOME

Interest ..... \$.25

Deposit ..... \$98.12

Total Income ..... \$98.37 **\$98.37**

**Ending Balance December 31, 2021** **\$4,695.38**

**E-PAY SETTLEMENT**

BEGINNING BALANCE November 30, 2021 **\$1,000.00**

INCOME

Deposit ..... \$108.99

TOTAL INCOME ..... \$108.99 **\$108.99**

DISBURSEMENTS

Illinois Funds ..... \$98.12

Service Charge ..... \$10.87

TOTAL DISBURSEMENTS ..... \$108.99 **\$108.99**

**ENDING BALANCE December 31, 2021** **\$1,000.00**

**HICKORY POINT BANK MONEY MARKET**

BEGINNING BALANCE November 30, 2021 **\$300,251.59**

INCOME

Interest ..... \$38.25

TOTAL INCOME ..... **\$38.25**

**ENDING BALANCE December 31, 2021** **\$300,289.84**

TREASURER’S REPORT: The December Treasurer’s Report was submitted and discussed. Amy Peck moved, seconded by Lisa Brown that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

The village’s levy approval meeting was held on Tuesday, December 21. Village trustees voted to approve the FY2021-22 village and library budgets.

Director Edwards spoke about setting up a building committee to gather staff and community input on library remodeling/construction projects. Several board members expressed interest in serving on the committee. Tom Horstmann will appoint trustees to the committee at the February meeting.

Sonitrol salespersons were at the library in December to speak with Director Edwards about security system updates. A new alarm panel and upgrading to an ethernet connection would speed up system arm/disarm times.

Trustees discussed revisions to the Constitution of the Peoria Heights Public Library. Most of the document is up to date, but several changes were made to correct the bylaws section on financial accounts. Several bank changes occurred in the past few years that were not reflected in the current document. Margy Simmons moved, seconded by Amy Peck to approve the bylaw revisions. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

Trustees reviewed edits to the Collection Management Policy. After discussion Margy Simmons moved, seconded by Patty Johnson to approve revisions to the Collection Management Policy. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

Notices that 2022 Statements of Economic Interest are due will be sent to trustees via mail or email in the next month. All trustees must submit a completed print or online form annually.

Three gingerbread stomp events are scheduled this week in the large meeting room. Participants in the gingerbread decorating contest will stomp through an entire gingerbread village.

#### PRESIDENT'S REPORT

There was no president's report for January.

#### NEW BUSINESS

The next meeting will be held Tuesday, February 8, 2022 in the Local History Room.

#### PUBLIC COMMENTS

No one from the public was present to offer comments.

#### ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:26 p.m.