

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
April 12, 2022

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on April 12, 2022 in the Local History Room. Tom Horstmann called the meeting to order at 4:45 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson.
Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of March 2022 were approved with one correction. Amy Peck was listed as attending, but she was absent for the meeting.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Becci Bush that the bills be approved and paid. **ROLL CALL VOTE:** Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

MARCH TREASURER'S REPORT
April 12, 2022

HEIGHTS BANK CHECKING

BEGINNING BALANCE February 28, 2022	\$3,891.84
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INCOME

Transfer from Heights Savings	\$60,000.00
Fees, copier, etc.	203.54
Replacement tax	16,153.23
Summer Reading donation	250.00

TOTAL INCOME	\$76,606.77	\$76,606.77
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DISBURSEMENTS

March Salaries and Bills	\$55,137.56
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TOTAL DISBURSEMENTS	\$55,137.56	\$55,137.56
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TOTAL	\$25,361.00
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Voided check #28420	\$75.00
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ENDING BALANCE March 31, 2022	\$25,436.05
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HEIGHTS BANK SAVINGS

BEGINNING BALANCE February 28, 2022	\$381,244.55
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INCOME		
Interest	\$24.11	
TOTAL INCOME	\$24.11	\$24.11

DISBURSEMENTS		
Transfer to Heights Checking.....	\$60,000.00	
TOTAL DISBURSEMENTS	\$60,000.00	\$60,000.00

ENDING BALANCE March 31, 2022		\$321,268.66
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ILLINOIS FUNDS MONEY MARKET		
BEGINNING BALANCE February 28, 2022		\$244,448.82

INCOME		
Interest	\$57.14	
TOTAL INCOME	\$57.14	\$57.14

DISBURSEMENTS		
.....	\$0.00	
TOTAL DISBURSEMENTS	\$0.00	\$0.00

Ending Balance March 31, 2022		\$244,505.96
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E-PAY INVESTMENT		
BEGINNING BALANCE February 28, 2022		\$4,708.75

INCOME		
Interest	\$1.09	
Deposit	\$111.80	
Total Income	\$112.89	\$112.89

Ending Balance March 31, 2022		\$4,821.64
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E-PAY SETTLEMENT		
BEGINNING BALANCE February 28, 2022		\$995.19

INCOME		
Deposit	\$126.89	
TOTAL INCOME	\$126.89	\$126.89

DISBURSEMENTS

Illinois Funds \$111.80
Service Charge \$10.28

TOTAL DISBURSEMENTS \$122.08 **\$122.08**

ENDING BALANCE March 31, 2022 \$1,000.00

HICKORY POINT BANK MONEY MARKET

BEGINNING BALANCE February 28, 2022 **\$300,328.10**

INCOME

Interest 2-28-22 \$34.56
Interest 3-31-22 \$38.27

TOTAL INCOME \$72.83 **\$72.83**

ENDING BALANCE March 31, 2022 \$300,400.93

TREASURER’S REPORT: The March Treasurer’s Report was submitted and discussed. Lisa Reinholtz moved, seconded by Amy Peck that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Director Edwards outlined developments in bringing a Preston Jackson sculpture to the library for a lease period of three years. After discussions with Bruce Brown, the Peoria Heights Arts Collaborative and Preston Jackson, it was determined that the lease and insurance coverage should be negotiated by the library. The library would be responsible for all insurance and the lease agreement with Preston Jackson. Director Edwards contacted the library’s attorney for assistance with a lease agreement, and he received quotes from the library’s property insurer for on-site and transit coverage. The quoted on-site coverage is \$500 per year with transit insurance an additional one-time \$500 fee. The sculpture lease is \$1000 per year. Sierra Club donations of \$4,000 to the library will cover the entire three-year lease. The art lease agreement and insurance quotes are not finalized, but Director Edwards would like board approval of the current insurance framework. Becci Bush moved, seconded by Lisa Reinholtz to approve the quoted insurance coverage. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

The FY2022-23 budget public hearing was held by the village on April 5 at 5:30 p.m. Director Edwards presented village trustees with a summary of the library’s budget and upcoming programs.

Director Edwards is a member of the Peoria Heights Arts Collaborative's Literary Committee. The members are finalizing a book of poetry submitted by PH High School students. The book, "Poetry Unmasked," will be published this month with a launch party soon after at the high school.

Children's author, Alice B. McGinty is visiting storytime for a reading on May 5 at 10 a.m. Ms. McGinty is the author of several popular children's books in the library's collection.

Mary Anne put together a seed catalog that is now accessible to patrons. Located near the Circulation Desk, the catalog presents open-pollinated and heirloom seeds. Patrons are asked to save seeds from the plants they grow and return them to the library.

SPECIAL LIBRARY BUILDING COMMITTEE REPORT

The Building Committee met on April 1 at 2 p.m. to discuss the results of trustee conversations with staff. Issues discussed included interior remodeling, lighting redesign, physical separation of the children's area from the adult area, the addition of small study rooms, redesign of staff work areas, and roof and window repair.

Committee members discussed next steps, including gathering community input and hiring a building consultant. Director Edwards confirmed that Fred Schlipf is currently available to provide consulting services. Members forwarded a recommendation to the full board that Mr. Schlipf be hired as a building consultant.

The full board discussed the committee's recommendation at their April 12 meeting. Lisa Brown motioned, seconded by Lisa Reinholtz that Fred Schlipf be hired as the library's building consultant. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried. Director Edwards will follow up with Mr. Schlipf.

PRESIDENT'S REPORT

There was no president's report for April.

NEW BUSINESS

The next meeting will be held Tuesday, May 10, 2022 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:50 p.m.