

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
June 14, 2022

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on June 14, 2022 in the Local History Room. Tom Horstmann called the meeting to order at 4:35 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Becci Bush, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson.
Absent: Margy Simmons
Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting and the annual meeting of May 2022 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Becci Bush moved, seconded by Lisa Reinholtz that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

APRIL TREASURER'S REPORT
June 14, 2022

There was no Treasurer's Report for June.

DIRECTOR'S REPORT

Director Edwards gave the following reports:

The Shirley Armstrong sculpture unveiling was held on June 7 at 5 p.m. In addition to Preston Jackson and Bruce Brown, Mayor Phelan and several village trustees and employees attended the ceremony.

Director Edwards approved a quote from Foster Jacob of \$475 each plus labor for adding four wall packs to the exterior of the meeting room. The lighting units are dark sky friendly, will not cause any glare and should improve nighttime visibility and security at the front of the building and for the sculpture. Units are on order and will be installed in late June or early July.

A network flaw in the security camera system allowed a hacker to exploit a flaw and use the library's internet connections to perform denial of service attacks on outside networks. Reports from ICN identified the exploit and the library's IT services were able to secure the network hole.

Some windows on the trail side of the library have been leaking during heavy rainstorms. Director Edwards requested All About Gutters inspect the gutters and downspouts to see if clogs are causing the leaks. Director Edwards approved their quote of \$465 to clean the gutters and make repairs. All About Gutters should be at the library next week to perform the work.

Director Edwards discussed a recent communication from Anne Bartolo, attorney for the Habben estate, regarding minimizing taxes for estate beneficiaries. The estate is waiting on a final report from the IRS before the estate can be finalized, hopefully later this year.

The library's auditing firm, Meister, Hilton, Chitwood and Associates, will start preparing the library's annual financial report on Monday, May 27.

Fred Schlipf is available for a library visit in July to start work on a building plan. Director Edwards asked trustees to provide their available July dates to him. He hopes to schedule Mr. Schlipf so that he can work with board and staff on the same day.

The Summer Reading Challenge began on June 1 and runs through July 1. The final party is Thursday, June 30 from 4 p.m. to 6 p.m. Trustees may volunteer to assist with the event by contacting Director Edwards or Krissy Short.

The library will be closed on Monday, July 4 for Independence Day.

PRESIDENT'S REPORT

President Horstmann will send director's evaluation forms to trustees soon. Evaluations will need to be returned to President Horstmann by July 6.

NEW BUSINESS

The next meeting will be held Tuesday, July 12, 2022 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:40 p.m.