

PEORIA HEIGHTS PUBLIC LIBRARY  
REGULAR MEETING  
October 11, 2022

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on October 11, 2022 in the Local History Room. Tom Horstmann called the meeting to order at 4:40 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson.  
Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of September 2022 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Becci Bush moved, seconded by Margy Simmons that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

SEPTEMBER TREASURER'S REPORT  
October 11, 2022

**HEIGHTS BANK CHECKING**

BEGINNING BALANCE August 31, 2022.....	\$9,380.85
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INCOME

Transfer from Heights Savings .....	\$60,000.00
Misc. Donation .....	\$518.20
Per Capita Grant .....	\$8,714.30

TOTAL INCOME .....	<b>\$69,232.50</b>
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DISBURSEMENTS

September Salaries and Bills .....	\$41,535.34
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TOTAL DISBURSEMENTS .....	\$41,535.34
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<b>ENDING BALANCE September 30, 2022</b>	<b>\$37,078.01</b>
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**HEIGHTS BANK SAVINGS**

BEGINNING BALANCE August 31, 2022.....	<b>\$503,048.80</b>
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INCOME

Richwoods Real Estate..... \$172,460.86  
Interest ..... \$63.92

TOTAL INCOME ..... \$172,524.78 **\$172,524.78**

DISBURSEMENTS

Transfer to Checking 9-21 ..... \$30,000.00  
Transfer to Checking 9-27 ..... \$30,000.00

TOTAL DISBURSEMENTS ..... \$60,000.00 **\$60,000.00**

**ENDING BALANCE September 30, 2022** **\$615,573.58**

**ILLINOIS FUNDS MONEY MARKET**

BEGINNING BALANCE August 31, 2022 **\$245,782.08**

INCOME

Interest ..... \$508.21

TOTAL INCOME ..... \$508.21 **\$508.21**

DISBURSEMENTS

..... \$0.00

TOTAL DISBURSEMENTS ..... \$0.00 **\$0.00**

**Ending Balance September 30, 2022** **\$246,290.29**

**E-PAY INVESTMENT**

BEGINNING BALANCE August 31, 2022 **\$5,032.81**

INCOME

Deposit ..... \$83.32  
Interest ..... \$10.45

Total Income ..... \$93.77 **\$93.77**

**Ending Balance September 30, 2022** **\$5,126.58**

**E-PAY SETTLEMENT**

BEGINNING BALANCE August 31, 2022 **\$1,000.00**

INCOME

Deposit ..... \$94.07

TOTAL INCOME ..... \$94.07 **\$94.07**

DISBURSEMENTS

Illinois Funds ..... \$83.32

Service Charge ..... \$10.75

TOTAL DISBURSEMENTS ..... \$94.07 **\$94.07**

**ENDING BALANCE September 30, 2022** **\$1,000.00**

**HICKORY POINT BANK MONEY MARKET**

BEGINNING BALANCE August 31, 2022 **\$300,589.86**

INCOME

Interest..... \$0.00

TOTAL INCOME ..... \$0.00 **\$0.00**

**ENDING BALANCE September 30, 2022** **\$300,589.86**

TREASURER’S REPORT: The September Treasurer’s Report was submitted and discussed. Lisa Reinholtz moved, seconded by Patty Johnson that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

COPS installed an electric strike on the staff entrance a couple of weeks ago. This allowed Stanley to upgrade the security system last week with a new alarm panel and ethernet connection. Phone lines are no longer required, so Director Edwards and Mary Anne Stear are investigating voice over IP phone systems. VOIP uses the local internet lines to place and receive phone calls.

Director Edwards discussed the benefits of transferring some reserve funds from Heights Bank to the Illinois Funds. Interest rates are higher in IL Funds. Although not eligible for FDIC security, all deposits are insured with collateralization. Amy Peck moved, seconded by Margy Simmons to transfer \$250,000 of reserve funds from Heights Bank to IL Funds. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

Library staff met with Fred Schlipf via Zoom for several meetings over the past month. Mr. Schlipf is now writing a first draft of the building program. Director Edwards believes the draft will be ready for review in October.

Trustees discussed the December/January holiday closing schedule. Becci Bush moved, seconded by Lisa Reinholtz that the library be closed December 23 through 26 for Christmas and December 31 through January 2 for New Year's. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Margy Simmons, Lisa Reinholtz, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

Peoria Heights Public, Peoria Public, Pekin Public and Fondulac District Libraries partnered with CityLink for National Library Card Signup Month. Free bus rides were offered in September to riders presenting a card from a participating library. The program was successful and may be continued next year.

Library staff will participate in the Heights Grade School's Trunk-or-Treat on October 29 from 5:00 p.m. to 6:00 p.m.

#### PRESIDENT'S REPORT

There was no president's report for October.

#### NEW BUSINESS

The next meeting will be held Tuesday, November 8, 2022 in the Local History Room.

#### PUBLIC COMMENTS

No one from the public was present to offer comments.

#### ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:15 p.m.