

PEORIA HEIGHTS PUBLIC LIBRARY  
REGULAR MEETING  
February 8, 2022

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on February 8, 2022 in the Local History Room. Tom Horstmann called the meeting to order at 4:30 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson.  
Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of January 2022 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Becci Bush that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

JANUARY TREASURER'S REPORT  
February 8, 2022

**HEIGHTS BANK CHECKING**

BEGINNING BALANCE December 31, 2021 .....	\$15,607.70
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INCOME

Transfer from Heights Savings .....	\$40,000.00
Fees, rent, copier, etc. ....	\$484.81
Replacement tax .....	\$4,401.64
Misc Income .....	\$1,457.54

TOTAL INCOME .....	<b>\$46,343.99</b>
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DISBURSEMENTS

January Salaries and Bills .....	\$40,144.38
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TOTAL DISBURSEMENTS .....	\$40,144.38
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<b>ENDING BALANCE January 31, 2022</b>	<b>\$21,807.31</b>
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**HEIGHTS BANK SAVINGS**

BEGINNING BALANCE December 31, 2021 .....	\$451,221.29
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INCOME

Richwoods Real Estate .....	\$0.00
Interest .....	\$0.00

TOTAL INCOME .....	\$0.00	<b>\$0.00</b>
<b>DISBURSEMENTS</b>		
Transfer to Heights Checking.....	\$40,000.00	
TOTAL DISBURSEMENTS .....	\$40,000.00	<b>\$40,000.00</b>
<b>ENDING BALANCE January 31, 2022</b>		<b>\$411,221.29</b>
<b>ILLINOIS FUNDS MONEY MARKET</b>		
BEGINNING BALANCE December 31, 2021		<b>\$244,411.19</b>
<b>INCOME</b>		
Interest .....	\$15.82	
TOTAL INCOME .....	\$15.82	<b>\$15.82</b>
<b>DISBURSEMENTS</b>		
.....	\$0.00	
TOTAL DISBURSEMENTS .....	\$0.00	<b>\$0.00</b>
<b>Ending Balance January 31, 2022</b>		<b>\$244,427.01</b>
<b>E-PAY INVESTMENT</b>		
BEGINNING BALANCE December 31, 2021		<b>\$4,695.38</b>
<b>INCOME</b>		
Interest .....	\$0.31	
Deposit .....	\$12.67	
Total Income .....	\$12.98	<b>\$12.98</b>
<b>Ending Balance January 31, 2022</b>		<b>\$4,695.38</b>
<b>E-PAY SETTLEMENT</b>		
BEGINNING BALANCE December 31, 2021		<b>\$1,000.00</b>
<b>INCOME</b>		
Deposit .....	\$17.07	
TOTAL INCOME .....	\$17.07	<b>\$17.07</b>
<b>DISBURSEMENTS</b>		
Illinois Funds .....	\$12.67	

Service Charge .....	\$10.17	
TOTAL DISBURSEMENTS .....	\$22.84	<b>\$22.94</b>
<b>ENDING BALANCE January 31, 2022</b>		<b>\$994.23</b>

**HICKORY POINT BANK MONEY MARKET**

BEGINNING BALANCE December 31, 2021 **\$300,289.84**

INCOME

Interest .....	\$0.00	
TOTAL INCOME .....	\$0.00	<b>\$0.00</b>

**ENDING BALANCE January 31, 2022** **\$300,289.84**

TREASURER’S REPORT: The January Treasurer’s Report was submitted and discussed. Lisa Reinholtz moved, seconded by Amy Peck that the Treasurer’s Report be approved.  
 ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Grawey Glass re-aligned the panes on several exterior windows. Over time, vibrations from traffic caused the glass to shift. At least one pane had moved enough to allow exterior air into the building.

A drinking fountain in the staff area started to leak during a snow closure. A custodian discovered the problem on February 3<sup>rd</sup> and reported it immediately to Director Edwards. By the time the water was shut off, a significant amount of water had flooded the rear hallway, breakroom and part of the staff workroom. Shop vacs and fans were used over several days to dry the area. No significant damage was incurred by the water, but the fountain is not fixable and will need to be removed or replaced.

Mary Anne produced several graphs from 2021 circulation statistics. The graphs illustrate the popularity of library materials on a month-by-month basis, showing juvenile picture books as the most circulated items overall.

Trustees reviewed a draft of the FY2022-23 budget. Director Edwards will have more complete projections on budget items as insurance costs, expenditure reports, etc. come in over the next month. A proposed final budget will be presented for trustee approval at the March board meeting.

The 2022 Per Capita Grant application is due on February 15.

Winter/Spring programming includes: the second Harry Potter book club every Wednesday from 3:30 to 4:30; anime/manga club on the third Monday of each month from 3:30 to 4:30; game night from 6 to 8 p.m. on February 28. The Society for Creative Anachronism will assist Lee with game night. The group has presented several past summer reading programs for the library on gaming and medieval life.

The library will be closed on Monday, February 21 in observation of Presidents' Day.

PRESIDENT'S REPORT

There was no president's report for February.

NEW BUSINESS

The next meeting will be held Tuesday, March 8, 2022 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:49 p.m.