

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
March 8, 2022

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on March 8, 2022 in the Local History Room. Tom Horstmann called the meeting to order at 4:33 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown and Patty Johnson.
Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of February 2022 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Lisa Reinholtz that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown and Patty Johnson. No Nays, motion carried.

FEBRUARY TREASURER'S REPORT
March 8, 2022

HEIGHTS BANK CHECKING

BEGINNING BALANCE January 31, 2022	\$21,807.31
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INCOME

Transfer from Heights Savings	\$30,000.00
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TOTAL INCOME	\$30,000.00
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DISBURSEMENTS

February Salaries and Bills	\$47,915.47
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TOTAL DISBURSEMENTS	\$47,915.47
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ENDING BALANCE February 28, 2022	\$3,891.84
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HEIGHTS BANK SAVINGS

BEGINNING BALANCE January 31, 2022	\$411,221.29
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INCOME

Interest	\$23.26
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TOTAL INCOME	\$23.26
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DISBURSEMENTS

Transfer to Heights Checking..... \$30,000.00

TOTAL DISBURSEMENTS \$30,000.00 **\$30,000.00**

ENDING BALANCE February 28, 2022 **\$381,244.55**

ILLINOIS FUNDS MONEY MARKET

BEGINNING BALANCE January 31, 2022 **\$244,427.01**

INCOME

Interest \$21.81

TOTAL INCOME \$21.81 **\$21.81**

DISBURSEMENTS

..... \$0.00

TOTAL DISBURSEMENTS \$0.00 **\$0.00**

Ending Balance February 28, 2022 **\$244,448.02**

E-PAY INVESTMENT

BEGINNING BALANCE January 31, 2022 **\$4,708.36**

INCOME

Interest \$0.39

Deposit \$0.00

Total Income \$0.39 **\$0.39**

Ending Balance February 28, 2022 **\$4,708.75**

E-PAY SETTLEMENT

BEGINNING BALANCE January 31, 2022 **\$994.23**

INCOME

Deposit \$11.23

TOTAL INCOME \$11.23 **\$11.23**

DISBURSEMENTS

Illinois Funds \$0.00

Service Charge \$10.27

TOTAL DISBURSEMENTS \$10.27 **\$10.27**

ENDING BALANCE February 28, 2022 **\$995.19**

HICKORY POINT BANK MONEY MARKET – Corrected Jan 22 Report

BEGINNING BALANCE December 31, 2021 **\$300,289.84**

INCOME

Interest \$38.26

TOTAL INCOME **\$38.26**

ENDING BALANCE January 31, 2022 **\$300,328.10**

HICKORY POINT BANK MONEY MARKET

BEGINNING BALANCE January 31, 2022 **\$300,328.10**

INCOME

Interest \$0.00

TOTAL INCOME **\$0.00**

ENDING BALANCE February 28, 2022 **\$300,328.10**

TREASURER’S REPORT: The February Treasurer’s Report was submitted and discussed. Lisa Brown moved, seconded by Patty Johnson that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown and Patty Johnson. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Renewal quotes for the commercial building and workers compensation insurance were received. The total for both is a \$760 increase over the previous year. While BCBC Health insurance renewal costs are slightly higher per month, coverage will not change.

Director Edwards presented trustees with proposed increases in COLA to start in May for full-time employees. After discussion Margy Simmons moved, seconded by Lisa Brown to approve COLA increases to start in May for full-time employees. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown and Patty Johnson. No Nays, motion carried.

A pandemic bonus suggested by trustees during the February meeting was discussed. Director Edwards outlined his calculation for bonuses. It is based on the number of months employed since March 2020 multiplied by 1% of monthly pay. Patty Johnson moved, seconded by Lisa Reinholtz to approve the pandemic bonus using Director Edwards’ calculation. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown and Patty Johnson. No Nays, motion carried.

Trustees discussed the final FY2022-23 budget. Director Edwards noted that replacement tax income has increased during the past year and will likely continue if economic conditions remain favorable. He believes that a modest reduction in the library levy is possible in the coming year due to this expected increase. The levy decrease would be about \$8000 below FY2021-22. Margy Simmons moved, seconded by Patty Johnson to approve the FY2022-23 budget and levy. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown and Patty Johnson. No Nays, motion carried.

Statements of Economic Interest have been sent to trustees by the Peoria County Clerk and should be returned as soon as possible. Statements may also be completed online.

Director Edwards presented the 2022 Non-resident Fee. The fee is paid by county residents who want library service, but live in unserved areas not paying taxes to a public library. The fee, based on a mathematical formula, is \$190.34. Margy Simmons moved, seconded by Lisa Reinholtz to approve the 2022 Non-resident Fee. ROLL CALL VOTE: Ayes: Tom Horstmann, Margy Simmons, Lisa Reinholtz, Becci Bush, Lisa Brown and Patty Johnson. No Nays, motion carried.

Director Edwards was recently approached by Bruce Brown about placing a Preston Jackson sculpture, "Shirley Armstrong," along the Rock Island Trail for a three-year lease period. Director Edwards advised Bruce that he would discuss the issue with the library board. Trustees were favorable to placing the sculpture on library property. Director Edwards suggested that the front lawn by Glen Ave. was the only location large enough to host the artwork. Trustees agreed that the sculpture, although temporary, would be a good addition to library property and requested that Director Edwards follow-up with Bruce Brown.

The library received a summer reading donation of \$250 from Uftring Auto Group. The Van Cleve family donated \$100 to the library in recognition of Krissy Short's work on the Harry Potter Book Club.

Lee Trifone will be holding Game Night events on Monday, April 25 and Monday, May 23 from 6-8 p.m. Everyone ages 6-up is invited to attend. A parent or guardian must accompany children.

SPECIAL LIBRARY BUILDING COMMITTEE REPORT

Tom Horstmann reported on the first meeting of the committee. Trustee members met on February 24 at 2 p.m. Discussion centered around Mr. Habben's background and donation, possible areas for library remodeling and holding discussions with staff and the public. Trustees will meet in groups of two on March 10 to talk with individual staff members about construction and remodeling ideas.

PRESIDENT'S REPORT

There was no president's report for March.

NEW BUSINESS

The next meeting will be held Tuesday, April 12, 2022 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:30 p.m.