

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
November 14, 2023

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on November 14, 2023 in the Local History Room. Tom Horstmann called the meeting to order at 4:40 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson. Absent: Lisa Reinholtz and Stefanie Crawford. Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of October 2023 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Becci Bush moved, seconded by Amy Peck that the bills be approved and paid. **ROLL CALL VOTE:** Ayes: Tom Horstmann, Becci Bush, Lisa Brown, Amy Peck and Patty Johnson. No Nays, motion carried.

AUGUST TREASURER'S REPORT
November 14, 2023

HEIGHTS BANK CHECKING

BEGINNING BALANCE August 1, 2023.....	\$2,777.87
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INCOME

Transfer from Heights Savings	\$60,000.00
Fees, Copier, etc.	\$88.67
Per Capita Grant	\$8,714.30
Replacement Tax	\$26,065.97

TOTAL INCOME	\$94,868.94	\$94,868.94
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EXPENSES

TOTAL EXPENSES	\$72,564.40	\$72,564.40
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ENDING BALANCE August 31, 2023	\$25,082.41
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HEIGHTS BANK SAVINGS

BEGINNING BALANCE August 1, 2023.....	\$151,311.08
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INCOME

Richwoods Real Estate	\$40,935.92
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TOTAL INCOME \$40,935.92 **\$40,935.92**

EXPENSES

Transfer to Checking 8/15 \$30,000.00

Transfer to Checking 8/29 \$30,000.00

TOTAL EXPENSES \$60,000.00 **\$60,000.00**

ENDING BALANCE August 31, 2023 **\$132,247.00**

ILLINOIS FUNDS MONEY MARKET

BEGINNING BALANCE August 1, 2023 **\$805,644.30**

INCOME

Interest..... \$3,736.63

Replacement Tax from Checking (8/29) \$1,850.62

Replacement Tax from Checking (8/30) \$24,215.35

TOTAL INCOME \$29,802.60 **\$835,446.90**

EXPENSES

..... \$0.00

TOTAL EXPENSES \$0.00 **\$0.00**

Ending Balance August 31, 2023 **\$835,446.90**

E-PAY INVESTMENT

BEGINNING BALANCE August 1, 2023 **\$6,237.62**

INCOME

Deposit 08/02 \$19.60

Deposit 08/16 \$50.54

Deposit 08/30 \$11.85

Deposit 08/31 \$29.10

Total Income \$110.99 **\$110.99**

Ending Balance August 31, 2023 **\$6,348.71**

E-PAY SETTLEMENT

BEGINNING BALANCE August 1, 2023 **\$1,000.00**

INCOME

Deposit \$96.69

TOTAL INCOME \$96.69 **\$96.69**

EXPENSES

Illinois Funds \$86.03

Service Charge \$10.66

TOTAL EXPENSES \$96.69 **\$96.69**

ENDING BALANCE August 31, 2023 **\$1,000.00**

HICKORY POINT BANK MONEY MARKET

BEGINNING BALANCE August 1, 2023 **\$303,635.36**

INCOME

Interest (7/31) \$773.65

Interest (8/31) \$775.62

TOTAL INCOME \$1,549.27 **\$1,549.27**

ENDING BALANCE August 31, 2023 **\$305,184.63**

SEPTEMBER TREASURER'S REPORT

November 14, 2023

HEIGHTS BANK CHECKING

BEGINNING BALANCE September 1, 2023 **\$25,082.41**

INCOME

Transfer from Heights Savings \$30,000.00

Misc. Donation \$1,012.28

TOTAL INCOME \$31,012.28 **\$31,012.28**

EXPENSES

TOTAL DISBURSEMENTS \$43,197.01 **\$43,197.01**

ENDING BALANCE September 30, 2023 **\$12,897.68**

HEIGHTS BANK SAVINGSBEGINNING BALANCE September 1, 2023 **\$132,247.00**

INCOME

Interest \$113.27

Richwoods Real Estate \$162,212.21

TOTAL INCOME \$162,325.48 **\$162,325.48**

DISBURSEMENTS

Transfer to Checking 09/20 \$30,000.00

TOTAL DISBURSEMENTS \$30,000.00 **\$30,000.00****ENDING BALANCE September 30, 2023** **\$264,572.48****ILLINOIS FUNDS MONEY MARKET**BEGINNING BALANCE September 1, 2023 **\$835,446.90**

INCOME

Interest..... \$3,784.65

TOTAL INCOME \$3,784.65 **\$3,784.65**

DISBURSEMENTS

..... \$0.00

TOTAL DISBURSEMENTS \$0.00 **\$0.00****Ending Balance September 30, 2023** **\$839,231.55****E-PAY INVESTMENT**BEGINNING BALANCE September 1, 2023 **\$6,348.71**

INCOME

Deposit (9/11) \$1.44

Deposit (9/28) \$10.35

Deposit (9/29) \$28.77

Total Income \$40.56 **\$40.56****Ending Balance September 30, 2023** **\$6,389.27**

E-PAY SETTLEMENT

BEGINNING BALANCE September 1, 2023 **\$1,000.00**

INCOME

Deposit \$25.60

TOTAL INCOME **\$25.60**

DISBURSEMENTS

Illinois Funds \$15.04

Service Charge \$10.56

TOTAL DISBURSEMENTS **\$25.60**

ENDING BALANCE September 30, 2023 **\$1,000.00**

HICKORY POINT BANK MONEY MARKET

BEGINNING BALANCE September 1, 2023 **\$305,184.63**

INCOME

Interest \$0.00

TOTAL INCOME **\$0.00**

ENDING BALANCE September 30, 2023 **\$305,184.63**

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OCTOBER TREASURER'S REPORT

November 14, 2023

HEIGHTS BANK CHECKING

BEGINNING BALANCE October 1, 2023 **\$12,897.68**

INCOME

Transfer from Heights Savings (10/12) ... \$30,000.00

Transfer from Heights Savings (10/27)... \$30,000.00

Fees, Copier, etc. \$694.66

Replacement Tax..... \$3,904.16

TOTAL INCOME **\$64,598.82**

EXPENSES

TOTAL EXPENSES **\$51,619.67**

ENDING BALANCE October 31, 2023 **\$25,876.83**

HEIGHTS BANK SAVINGSBEGINNING BALANCE October 1, 2023 **\$264,572.48**

INCOME

Richwoods Real Estate..... \$49,796.87

TOTAL INCOME \$49,796.87 **\$49,796.87**

EXPENSES

Transfer to Checking 10/12 \$30,000.00

Transfer to Checking 10/27 \$30,000.00

TOTAL EXPENSES..... \$60,000.00 **\$60,000.00****ENDING BALANCE October 31, 2023** **\$254,369.35****ILLINOIS FUNDS MONEY MARKET**BEGINNING BALANCE October 1, 2023 **\$839,231.55**

INCOME

Replacement Tax from Checking \$3,904.16

Deposit \$3,945.95

TOTAL INCOME \$7,850.11 **\$7,850.11**

EXPENSES

..... \$0.00

TOTAL EXPENSES \$0.00 **\$0.00****Ending Balance October 31, 2023** **\$847,081.66****E-PAY INVESTMENT**BEGINNING BALANCE October 1, 2023 **\$6,389.27**

INCOME

Deposit (10/13)..... \$65.50

Deposit (10/30)..... \$45.00

Deposit (10/31)..... \$30.24

Total Income \$140.74 **\$140.74****Ending Balance October 31, 2023** **\$6,530.01**

E-PAY SETTLEMENT

BEGINNING BALANCE October 1, 2023	\$1,000.00
INCOME	
Deposit	\$120.77
TOTAL INCOME	\$120.77
EXPENSES	
Illinois Funds	\$110.50
Service Charge	\$10.27
TOTAL EXPENSES	\$120.77
ENDING BALANCE October 31, 2023	\$1,000.00

HICKORY POINT BANK MONEY MARKET

BEGINNING BALANCE October 1, 2023	\$305,184.63
INCOME	
Interest (9/29)	\$732.96
Interest (10/31)	\$457.13
Deposit.....	\$16,833.39
TOTAL INCOME	\$18,023.48
EXPENSES	
Transfer to CD	\$317,750.98
TOTAL EXPENSES	\$317,750.98
ENDING BALANCE October 31, 2023	\$5,457.13

TREASURER’S REPORT: The August, September and October Treasurer’s Reports were submitted and discussed. Becci Bush moved, seconded by Amy Peck that the Treasurer’s Reports be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Lisa Brown, Amy Peck, and Patty Johnson. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Director Edwards is working with Fred Schlipf to draft the building program. They hope to have the draft ready for board review by early 2024.

As directed by trustees, Director Edwards invested the majority of Habben funds into a five-month CD with an APY of 5% at Hickory Point Bank. Five thousand dollars remains in the money market account at HPB.

Trustees discussed revisions to the tuition reimbursement portion of the Personnel Policy to specify a maximum number of hours and/or dollars to be reimbursed to employees. Director Edwards will rewrite the policy section and present it at the December board meeting for approval.

Online digital versions of the Peoria Journal Star and many other state and national news sources will soon be available for library patrons. The NewsBank database will be accessible on the library's public computers and available to Peoria Heights Library cardholders on their mobile and home devices.

Jennifer Dodson is starting to weed and shift the adult fiction collection to make room for separate shelving areas for science fiction, fantasy and horror books.

Ameren confirmed that the library will receive a \$2000 donation after receiving a nomination for a "Love Your Library" grant from an Ameren employee. The donations funds are expected in December.

Trustees reviewed information on municipal libraries provided by RAILS partner attorney firm Ancel Glink.

The village's levy approval meeting is scheduled for Tuesday, December 5 at 5:30 p.m.

Local author William Engelbrecht will speak about his book "American Banker in Paris" on Monday, November 27 at 3:30 p.m. in the meeting room.

PRESIDENT'S REPORT

There was no President's Report for October.

NEW BUSINESS

The next meeting will be held Tuesday, December 12, 2023 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:42 p.m.