

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
July 16, 2024

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on July 16, 2024 in the Local History Room. Tom Horstmann called the meeting to order at 4:31 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Becci Bush, Lisa Reinholtz, Lisa Brown, Amy Peck, Patty Johnson and Stefanie Crawford.
Also present: Shawn Edwards, Director.

MINUTES: The minutes of the regular meeting of June 2024 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Amy Peck moved, seconded by Patty Johnson, that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Lisa Reinholtz, Amy Peck and Patty Johnson. No Nays, motion carried.

JUNE TREASURER'S REPORT
July 16, 2024

HEIGHTS BANK CHECKING

BEGINNING BALANCE June 1, 2024	\$4,403.53
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INCOME

Transfer from savings 6/14	\$5,000.00
Transfer from Illinois Funds 6/24	\$30,000.00
Donation 6/28.....	\$689.74
Fees, copier, etc.	\$880.00

TOTAL INCOME	\$36,569.74	\$36,569.74
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EXPENSES

TOTAL EXPENSES	\$44,828.23	\$44,828.23
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ENDING BALANCE June 30, 2024		\$(-3,854.96)
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HEIGHTS BANK SAVINGS

BEGINNING BALANCE June 1, 2024		\$6,438.45
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INCOME

Richwoods Real Estate	\$244,798.54
Interest	\$26.43

TOTAL INCOME	\$244,824.97	\$244,824.97
EXPENSES		
Transfer to Checking 6/14	\$5,000.00	
Transfer to Checking 6/24	\$30,000.00	
TOTAL EXPENSES	\$35,000.00	\$35,000.00
ENDING BALANCE June 30, 2024		\$216,263.42
ILLINOIS FUNDS MONEY MARKET		
BEGINNING BALANCE June 1, 2024		\$876,116.75
INCOME		
Interest 6/28	\$3,911.27	
TOTAL INCOME	\$3,911.27	\$3,911.27
EXPENSES		
.....	\$0.00	
TOTAL EXPENSES	\$0.00	\$0.00
ENDING BALANCE June 30, 2024		\$880,028.02
E-PAY INVESTMENT		
BEGINNING BALANCE June 1, 2024		\$7,214.27
INCOME		
Deposits.....	\$100.93	
Total Income	\$100.93	\$100.93
ENDING BALANCE June 30, 2024		\$7,315.20
E-PAY SETTLEMENT		
BEGINNING BALANCE June 1, 2024		\$1,000.00
INCOME		
Deposit	\$83.80	
TOTAL INCOME	\$83.80	\$83.80

EXPENSES

Service Charge \$10.86
Withdrawal \$72.94

TOTAL EXPENSES \$83.80 **\$83.80**

ENDING BALANCE June 30, 2024 **\$1,000.00**

HICKORY POINT BANK MONEY MARKET

BEGINNING BALANCE June 1, 2024 **\$5,553.39**

INCOME

Interest \$12.78

TOTAL INCOME \$12.78 **\$12.78**

ENDING BALANCE June 30, 2024 **\$5,566.17**

HICKORY POINT BANK CD

BEGINNING BALANCE June 1, 2024 **\$324,411.59**

INCOME

Interest \$0.00

TOTAL INCOME \$0.00 **\$0.00**

ENDING BALANCE June 30, 2024 **\$324,411.59**

TREASURER’S REPORT: The June Treasurer’s Report was submitted and discussed. Amy Peck moved, seconded by Lisa Reinholtz, that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Lisa Reinholtz, Lisa Brown, Amy Peck, Patty Johnson and Stefanie Crawford. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

With the building plan complete, RFQs for architectural services may be sent out. Public notices will be placed in “papers of note” (Peoria Journal Star, Chicago Tribune) to announce that the library is seeking architectural firms. The board will narrow down responses to the public notices to three or four firms for interview. After discussion, trustees determined an interview date of Saturday, September 21, 2024.

The library received FY2024 Per Capita Grant funds of \$8,773.38.

Director Edwards submitted the Illinois State Library Annual Report (IPLAR). The report must be filed annually within sixty days of the fiscal year's end on April 30.

The village is seeking grant funds from the Tri-County Regional Planning Commission to assist with funding for pedestrian infrastructure development along Glen. Director Edwards was asked for and provided a letter of support.

The Illinois State Library is preparing to provide an extensive list of EBSCO databases for free to public libraries in the state. The ISL has not announced a launch date for the services.

A patron who had been making verbal threats and violent gestures toward other patrons was removed from the library by Peoria Heights police and threatened with arrest if he returned to the building.

Library staff will have a tent at the River City Pride Festival on July 20 and give away stickers, bookmarks and temporary tattoos.

The Summer Reading Challenge finished with a record setting 73% completion rate from 170 registered participants.

Illinois Extension Service presents two sessions of Junior Chefs Cooking School from July 22-26 and again from July 29-August 2. Registration for both sessions is full.

Safe Sitter Class is scheduled for August 9. The all-day class teaches babysitting and childcare skills to teens.

PRESIDENT'S REPORT

There was no president's report for July.

NEW BUSINESS

The next meeting will be held Tuesday, August 13, 2024 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

EXECUTIVE SESSION

At 5:28 p.m., Stefanie Crawford moved, seconded by Patty Johnson to move into closed Executive Session to discuss 2C1 – Personnel (evaluation of Director Shawn Edwards). ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Lisa Reinholtz, Lisa Brown, Amy Peck, Patty Johnson and Stefanie Crawford. No Nays, motion carried. Director Edwards left the room to allow for board discussion. At 5:47 p.m., Director Edwards was invited to return to the meeting. Discussion and comments followed by the Board and Director.

At 5:51 p.m., Amy Peck moved, seconded by Lisa Reinholtz to return to open session. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Lisa Reinholtz, Lisa Brown, Amy Peck, Patty Johnson and Stefanie Crawford. No Nays, motion carried.

Stefanie Crawford moved, seconded by Amy Peck to approve a 5.0% raise for Director Edwards. ROLL CALL VOTE: Ayes: Tom Horstmann, Becci Bush, Lisa Reinholtz, Lisa Brown, Amy Peck, Patty Johnson and Stefanie Crawford. No Nays, motion carried.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:53 p.m.